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Invacare Corporation (www.invacare.eu.com), headquartered in the US, is the global leader in the manufacture and distribution of innovative home care and long-term care medical products that promote recovery and active lifestyles.

There is currently a vacancy in the Italian subsidiary :

Accountant - Invacare MeccSan, Thiene (Vicenza), Italy

Role and responsibilities

Accounting

- he/she has the responsibility to process, maintain and reconcile accurate AP accounts (including Agents and duties related), ensuring the proper coding by account and department, the three way match and compliance with Corporate policies.
- he/she has the responsibility to audit, process and book travel expenses, checking the compliance of relevant receipts with the Travel Policy;
- he/she manages Intrastat file preparation and reconciliation with VAT register;
- he/she manages vendor database.

HR related missions

- Organizing, collecting, and maintaining filing of Personnel records
- Payroll accounting in the general ledger (including deferred items), by department
- Preparing HR documents;
- Updating HR database;
- Reporting HR data;
- Liaise with Payroll consultant;
- Point of contact between the Company and employees;
- Reconcile payroll accounts with general ledger.

Education and qualifications: Degree in Accounting, or equivalent, is required.

Languages: Italian and English fluent.

Experience: The ideal candidate has about 5 years of overall responsibility as an Accountant working for an international company with knowledge of local GAAP and US GAAP rules.

Proven experience and sound knowledge in Italian and US GAAP reporting requirements. Previous experience in Accounting, Payroll and Accounts Payable is required. Working knowledge with ERP systems (MFG PRO / QAD ideally) and high level of competency in Excel required.

Competencies: Sound administrative skills, strong analytical and reasoning skills. Financial and analytical ability. Result and profit oriented with ability to balance other business considerations and strategic focus.

If you are interested in this job, have excellent interpersonal skills, believe you can work under pressure and meet deadlines while handling multiple tasks, then please apply in English by email to eroux@invacare.com